

RKW

Ray Kennedy Weekend

Hosting the event



*A Weekend With Sport
And Friendship*

WELCOME

This document outlines the protocol for organizing the Ray Kennedy Weekend, including standard terms, conditions, and the various deadlines for registration, planning, and promotion.

This is a unique opportunity to gather people from all over Europe who share a passion for sport and the strong community spirit represented by Ray Kennedy Weekend.

As the host of this event, you will not only participate in a memorable experience but also promote values such as friendship, respect, and cooperation. It is also an excellent opportunity to use the event to raise awareness about Parkinson's disease.

Over the course of the weekend, you will create a welcoming environment where participants, spectators, families, and friends can meet, share stories, and build new friendships. Your dedication as host ensures that everyone feels welcome and valued.

We look forward to seeing your unique approach to the event and how you will help make it an unforgettable experience. Together we can honor Ray Kennedy and his legacy while creating new memories for the future.

If you have any questions about hosting or face challenges during the planning process, please contact the "Network" for support.

All the best

The Ray Kennedy Network

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Ray Kennedy Weekend is held during the first weekend of September and features two football tournaments:

Ray Kennedy Cup: A standard 7 vs. 7 football tournament.

Ray Kennedy Shield: A 6 vs. 6 Walking Football tournament.

THE RKW NETWORK

The "RKW Network" consists of representatives from each participating team. Each team has one representative who votes to choose the host for the next Ray Kennedy Weekend. The selection takes place during an online meeting, and all representatives have one vote each.

The goal is to host the RKW in a new location each year, so hosting it two years in a row is not allowed unless no other team is able or willing to host.

APPLICATION

Applications to host Ray Kennedy Weekend must be submitted by **August 1st** of the year before the event. The selected host will be announced at the banquet.

Submit application to: thomas.jensen@fit4cure.dk

HOSTING REQUIREMENTS

Ray Kennedy Weekend takes place the first weekend of September (Saturday and Sunday, with Friday optional). Under special circumstances, the event can be moved to another time of the year.

The host must announce the exact dates and times of the event as soon as possible and no later than the opening of registration.

- **Team registration** can open anytime once the host is ready, but no later than **February 1st**.
- Registration must remain open for **8 to 12 weeks**.
- The **detailed schedule**, including match fixtures, must be published **6-8 weeks** before the event.

Hosts must use the **Ray Kennedy Cup rules** (see separate document). For Walking Football, one of the rule sets from various associations must be used – the host will inform which one is applied.

HOST RESPONSIBILITIES

As the host, you are responsible for all expenses associated with the event.

You must provide:

- Football pitches as per the official rules.
- Referees for all matches.
- Adherence to all deadlines listed.
- A group dinner for participants on Saturday evening (food only).

Registration Fee:

Hosts may charge a registration fee of **20 euros per person**.

Note: The fee is **non-refundable** in case of cancellation.

You are **not required** to provide transportation or accommodation but must assist in arranging suitable options. This includes:

- Helping participants and guests find transport from hotels to the venue.
- Assisting with finding accommodation as close as possible to the venue.
- Prioritizing placing as many participants as possible at the same hotel.

Timeline

TO ENSURE A SMOOTH PROCESS, THE HOST
MUST FOLLOW THESE DEADLINE

Phase

01

APPLICATION DEADLINE

Applications must be submitted by August 1. (The year before) The selected host will be notified at the banquet.

Phase

02

RKW - DATES

Provide dates for the Weekend. And the time for the event to start and close. As soon as possible and latest when registration is open.

Phase

03

REGISTRATION OPENS

Registration of participating teams is open whenever the host is ready and latest Feb 1.

Phase

04

SCHEDULE & PROGRAM

As a host you must provide a detailed schedule & Program for the weekend. Latest 6-8 weeks before the event starts.



RAY KENNEDY CUP

The tournament follows DBU's (Danish Football Union) 7-a-side rules with the following modifications for the social and inclusive goals:

- Format: 7 vs. 7
- Optionally 8 vs. 8 (requires prior approval)
- Match duration: 2 x 15 minutes with a short halftime break
(can be adjusted with prior approval)
- Throw-ins are replaced with kick-ins

RAY KENNEDY SHIELD

Walking Football tournament based on WFA's official rules with no modifications:

- Emphasis on safety, fair play, and control
- Running is prohibited
- The format ensures an accessible and safe game for all participants



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CONTACT:

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